

South Jersey Workforce Collaborative Request for Proposal for Regional Plan Modification

The South Jersey Workforce Collaborative (SJWC) is an innovative and strategic partnership of the following counties in South Jersey; Atlantic, Burlington Camden, Gloucester, Cumberland, Salem, and Cape May. The SJWC was created in 2016 to ensure that a talented and skilled workforce will drive investment into the southern New Jersey region.

While not an official part of the region, Philadelphia and Delaware share our labor markets and therefore consideration must be given when reviewing regional data and determining actions for the region to pursue.

Part A. General Information:

The Workforce Innovation and Opportunity Act (WIOA) signed into law in 2014, requires Local Workforce Development Boards (LWDB's), and Chief Elected Officials (CEO) within each of New Jersey's three WIOA workforce planning regions to participate in a regional planning process resulting in a comprehensive four-year plan which shall be modified every two years. Regional Plans must comply with the requirements outlined in WIOA and must align with and support the strategies describes in the New Jersey Combined State Plan. In addition, each regional plan shall include the following but not limited to:

- An overview of the region, including a list of local areas and counties that comprise the region
- Collection of and analysis of regional market data
- Establishment of regional service strategies, including service delivery options
- Development and implementation of sector initiatives for in-demand industry sectors or occupations in the region
- Establishment of administrative cost arrangements including pooling of funds as needed
- The coordination of transportation and other supportive services for the region
- The identification of emerging industry sectors and certifications aligned with training
- Coordination of services with regional economic development agencies

- Establishment of a process to review and modify the plan every two years
- Establishment of an agreement concerning how the planning region will collectively negotiate and reach agreement with the Governor on local levels of performance for, and report on, the performance accountability measures described in WIOA sec.116 (c) for the local areas or the planning region

Part B. Proposal Instructions

For a proposal to be considered, it must be delivered as follows:

**Deadline and Submission Methods:
Proposals must be received electronically or by mail no later than
Wednesday, December 15, 2022, 12:00 PM (noon).**

Electronic Submission: ccwib@ccwib.com

Mailing Address: Camden County Workforce Development Board
Attn: Regional Plan RFP
1111 Markkress Road
Suite 101
Cherry Hill, NJ 08003

Proposal received after the deadline will be returned unopened.

The CCWDB assumes no responsibility for delays in any form.

Each proposal should provide a contact person and be organized according to the following topics and sequence.

1. Respondents' name, corporate information, FEIN
2. Executive Summary of proposal
3. Respondents' qualifications and experience developing plans
4. Identification of key personnel, their qualifications, and roles under this proposal
5. Description of modification approach

6. Budget including cost per hour, and proposed cost for the scope of the plan. Funds will be subject to the state of New Jersey and the Federal Government policies
7. Summary and examples of past four years and current work for government agencies and related organizations, including the start and completion dates
8. Three references from existing clients
9. Response to this solicitation must be signed by an authorized corporate officer or administrator.

Part C. Statement of Work

The details of the Regional Plan modification requirements can be found on the State Employment and Training Commission (SETC) website in a presentation format. The current regional plan may be found on the Camden County Workforce Development Boards web site www.ccwib.com.

Part D. Proposal Review Process

Proposals reviewed by a committee from the regional Workforce Boards will use a scoring rubric totaling 100 points.

1. Experience with the proposal's scope of work (50 points)
2. Demonstrate the ability to meet proposal criteria (30 points)
3. Positive referrals (10 points)
4. Innovative strategies in assisting teams with developing and modifying strategic plans (10 points)