



WORKFORCE DEVELOPMENT BOARD

Supporting the Development and Retention of a World Class Workforce

Jeffrey S. Swartz, Executive Director

Carl A. Donato Jr., Chair

**QUARTERLY BOARD OF TRUSTEES MEETING
DECEMBER 13, 2023
CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD**

ATTENDANCE

Quarterly Board Meeting Attendance	Company Name	12/14/2022	3/22/2023	6/21/2023	9/20/2023	12/13/23
Board of Trustees						
Abusi, Patrick	Railroad Construction Co. of South Jersey	X	X	X	X	X
Bresch, Jim	Beach Electric/Vanult Electrical Construction Inc.			X	X	X
Cirrii, Frank	Camden County One-Stop Career Center	X		X	X	X
Connors, Kristi	Department of Labor		X	X	X	
Cooper-Vanderlip, Diana (Diana Cooper)	e-Deuce and Associates, LLC				X	X
Davis, Rodney	Turner Construction Company					X
DeBaere, Gregg	Atlantic Coast Communications NJ, Inc.	X		X	X	X
Deitz, Jeffery	Division of Vocational Rehabilitation			X	X	
Donato, Carl (Chair)	Wawa Inc.	X	X	X	X	X
Doran, Ryan	IBEW Local 351					
Godorov, Lori	The Work Group			X	X	
Green, Elizabeth	Cooper University Hospital			X	X	X
Hentisz, Christine	Board of Social Services	X	X	X	X	X
Janoff, Carla	Resident					
Johnson, Thomas	South Jersey Port Corporation		X		X	
Johnson-Williams, Melody	Camden Housing Authority		X	X	X	
Kalitan, Marlyn	Kalitan Consulting		X	X	X	X
Kelly, Sandra	SLK Partners					
Lex, James	Camden County Improvement Authority				X	
Lofton, Vance	Respond Inc.					
Martinez, Rosa	WWHS/Veterans Memorial Family School			X		
Mickelson, Katie	Camden County Regional Chamber of Commerce				X	X
Miller, Richard	Apple					
Pugh-Bassett, Lovell	Camden County College	X	X			
Regensburger, Robert	Lockheed Martin	X	X	X	X	X
Schiavinato, Robert	Union Organization for Social Services					
Thompson, Ryan	Truist Bank		X	X	X	
Verney, Matthew	Truist Bank			X		
Weil, Robert	Conner Strong & Buckelew, Inc.	X	X	X	X	X
Wemple, Anita	CPAC		X	X	X	
Willmann, Michael	WMSH Marketing Communications	X	X	X	X	X
Young, Jennifer	Verizon	X	X	X		X
Quorum - 15						
CC Commissioners						
Betteridge, Virginia	Camden County, Commissioner					
Rhodes, Jim	Camden County, Deputy County Administrator					
Young, Jonathan	Camden County, WDB Liason					X



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CC Workforce Development Staff						
Gutbezahl, Ma'ayan	WDB, Committee Coordinator					X
Henderson, Bridget	WDB, Program Evaluator	X	X	X	X	X
Levitt, Alex	WDB, Committee Coordinator	X	X	X	X	
Swartz, Jeffrey	WDB, Executive Director	X	X	X	X	X
Vaughn, Deb	WDB, Administrative Assistant to the Director	X	X	X	X	X
Williams, Leslie	WDB, Comptroller	X	X	X	X	X
Committee Members, One-Stop Staff, Guest						
Banks, Evangeline	Juvenile Justice Commission	X	X	X	X	X
Barclay, Arthur	Camden County One Stop		X			
Brooks, Darchelle	Winslow Township High School				X	
Davis, Gerald	NJ Dept. Labor and Workforce Development					X
Forman, Lois	Jewish Family & Children Services	X			X	
Hanna, Kaina	Camden County College			X		X
Hill, Dr. Lauren	Camden County College				X	
Lakshminarayan, Pavithra	NJ Dept. Labor and Workforce Development					X
Leonetti, Mike	Camden County One Stop	X	X			
McCormick, Carol	Camden County College, Business Services	X	X	X	X	X
McFarland, Salama	Camden County Board of Social Services	X	X	X	X	X
McKelvey, Chris	NJ Dept. Labor and Workforce Development			X	X	X
Page-Soncraant, Jeanne	LWD, Business Services	X	X		X	X
Peterson, Jyi	Camden County One-Stop	X	X		X	
Sinclair, Nidia	Camden County Career Center, Director		X	X	X	
Waller, Darchelle	Winslow Township High School	X	X	X	X	X
Wardlow-Hurley, Rhonda	HACC Youth Build	X	X	X	X	X
Williams, Rev. Michael	Abundant Life Fellowship Church	X	X	X	X	X
Additional Guest						
Abrams, Larry	BookSmiles, Inc.		X	X		
Collins, Chris (Councilman)	Anointed News Journal		X			
Daunoras, Heidi	Pine Hill School District		X	X	X	
Davis, Gerald	NJ Dept. of Labor and Workforce Development					X
DeLaRosa-Delgado, Maria	Camden Board of Social Services		X			
Fugee, Antoinette	Cooper University Health		X			
Galante, Caitlin (Collins)	Wawa					X
Johnson, Niladga	Camden County Dept. of Corrections		X			
Jones Benjamin, Michaela	Camden County Board of Social Services					X
Kerrigan, Valerie	New Jersey DVR					X
Liles, George	iHeart Media					X
Lord, Lisa	Camden County Technical Schools					X
McIntyre, Stephenie	Camden Board of Social Services				X	
Moen, William	Camden County College		X		X	X
Nicholas, Karen	Camden County College					
Plaza, Diana	Camden County One-Stop		X			
Quinones, Cris	Wawa	X				
Rhodes, Jim	Camden County				X	
Rhoton, Daniel	Hope Works 'N Camden					
Richardson, Ryan	New Jersey Department of Labor		X			X
Robinson, Terrenny	Net America					X
Rosario-Askie, Andrea	NJ Commission for the Blind		X			
Spector, David	NJ Office of Apprenticeship					X
Taylor, Karen	Camden County Dept. of Corrections		X			
Tillman, Jazzohnii	DVRS					X
Wikiera, Erik	Wawa					X
Success Stories						
Janeene Martin (JFCS Job Coach)						X
Samuel Schwartzberg						X
Jen Schwartzberg (Samuel's Mom)						X
Jerry Rowan. (Samuel's Grandfather)						X
Darlene Anderson (YALE School Coordinator)						X
Guest Speaker						
Lin, Poo	NJDOL/LWD					X



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WELCOME

Carl Donato, Chair, called the meeting to order at 9:07 AM, and welcomed attendees to the December Quarterly Board of Trustees Meeting.

- Carl led the Pledge of Allegiance.
- Reverend Michael Williams gave the invocation.
- Welcome remarks were given by Margo Venable, Executive Dean for School, Community and Workforce Training at Camden County College.
- Meeting attendee introductions.

GUEST SPEAKER

Carl provided a brief bio of the guest speaker, Mr. Poo Lin, Chief Director, NJDOL/Labor & Workforce Development

- Mr. Lin commented about his personal connection with Camden County and provided a PowerPoint presentation illustrating an overview of the Camden County One-Stop and its initiatives since he assumed his role in September, and his goals, which includes the following:
 - Adequate and Quality Staffing in One-Stop Career Centers
 - Automation of Virtual Service Center through SimpliGov
 - Canon Secure Print Project
 - Auto Replenishment of toner.
 - Eliminating the need for parts and service Requisitions.
 - Individual Badge/Card/Fob Access for accountability and cost sharing.
 - Jobs for Veterans State Grant (JVSG) Cash Incentive Awards FFY24
 - In recognition of exemplary performance in providing exceptional service to veterans, NJDOL will provide cash incentives to three One-Stops that have outperformed their peers. The employees named on the award nomination application of the One-Stops receiving an incentive award will share in the overall office award. One-Stops are limited to one office-level incentive nomination per year. To be considered for an incentive award, the One-Stop and its employees must demonstrate excellence in providing quality services to veterans. Awards will be reserved for instances where most if not all, employees at the One-Stop contribute to improving services offered and provided to veterans. Awards will be granted based on a review of objective data and a subjective nomination, including quantitative and qualitative factors.
 - Individual incentive awards will be based on subjective nomination and objective data. Anyone can nominate an employee for an individual award; however, nominations must be submitted to the local ES Manager for a preliminary review and submission. ES Managers are responsible for reviewing individual nominations, so they are not eligible for individual incentive awards. The following employees are eligible for individual incentive awards:
 - Disabled Veterans' Outreach Program (DVOP) specialists,
 - Local Veterans' Employment Representative (LVER) employees, otherwise known as VBRs, and



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- Individuals providing employment, training, and placement services to veterans under the Workforce Innovation and Opportunity Act (WIOA), including labor exchanges funded by the Wagner-Peyser Act.
 - NJDOL Growth Mentorship Program
- Workforce Program Information Sessions
 - Short-term training goals
 - Monthly sessions
 - December 1, 2023 (1st) Session Topics
 - NJDOL’s Learning Management Systems (LMS)
 - Jersey Job Clubs (JJC)
 - Apprenticeships
 - Long-term programmatic goals in 2024
- In closing, Mr. Lin shared a personal story about his family and his upbringing in Camden County.

REMARKS

Commissioner Jonathan Young offered the following comments:

- There was an extra \$5 billion in rateables last year due to the growth in commercial and housing construction projects in Camden County.
- High schools, vocational schools and non-profits are creatively providing trades education options for students and others who will not attend college and are seeking training opportunities.
- He applauded American Training Center, which has 100% job placement and recently graduated 85 students who all have jobs.

ROLL CALL OF THE BOARD OF TRUSTEES

BUSINESS MEETING - SUNSHINE LAW

Carl Donato, Chair, read the following:

“In accordance with the Sunshine Law and the public’s right to know, we are required to provide adequate advance notice of our meetings. This meeting was advertised on the WDB’s website, and in the Courier Post on November 29, 2023. Therefore, the public is welcome to witness the process by which governmental decisions are made and see democracy in action. Due to the COVID-19 restrictions, the notice of this meeting was emailed to members and previous guest attendees in advance.”

APPROVAL OF MEETING MINUTES

Carl first asked for a motion to approve the minutes for the Quarterly Board Meeting held on September 20, 2023. The minutes were sent electronically to the full Board of Trustees for review. Motion was made by Frank Ciri, seconded by Marlyn Kalitan. By majority vote to the affirmative, the motion carried and the minutes for the Quarterly Board Meeting held on September 20, 2023, were approved.



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ONE STOP CAREER CENTER SUCCESS STORY

Jeffrey Swartz, WDB Executive Director, introduced Jazzhonii Tillman, DVRS Counselor the Camden County One-Stop, to share a Success Story about their client, Samuel Schwartzberg.

Samuel applied for Project Search in February 2022 through YALE School. After completing the assessment and interviewing process, he was accepted into Project Search for the Fall 2022 school year. While in Project Search, Samuel went through 3 rotations (11 weeks each):

- The first rotation was guest services.
- The second rotation was food service.
- The third rotation was environmental services, storeroom, and patient transport.

Samuel graduated from high school and Project Search on June 7, 2023. Following graduation, he started working with Jewish Family Children Services, which assisted him with employment applications, preparing for interviews, learning the job duties and then being able to maintain a job.

On September 19, 2023, Janeene Martin, from JFCS Job Coach, helped Samuel obtain employment at Honeygrow in Cherry Hill as a food prep worker. She has helped Samuel learn his job duties, to ask for help when needed, and gain natural supports.

ONE STOP CAREER CENTER UPDATES

Frank Cirii, Local Area Director, Camden County Career Center

- The One-Stop has transitioned from being a Hi-SET testing site to a GED testing site.
- The SNAP/TANF customer flow and counseling program has been totally restructured. All SNAP/TANF customers are provided with an IEP and opportunities for integrated training and employment services.
- An educational outreach campaign in 2023 will be continued in the new year. Information will be shared via public transportation systems by a QR code that provided information about all of the services available at the One-Stop. A new WIN (WorkSource Information Notice) and TEG (Training and Employment Guidance Letter) will provide funds expand outreach using more creative means.
- Post-Covid in-person job fairs were held in 2023:
 - Job fairs were held on March 3rd and September 15th at the Cherry Hill Mall.
 - A “Veterans Only” hiring event was held at Cooper Hospital in June.
- The first job fair of 2024 is scheduled for January 19th from 10:00 AM to 2:00 PM at the Cherry Hill Mall.
- In addition to ShopRite, the Incumbent Worker Training Program (IWT) added 2 new employers:
 - Bancroft (Pilot Program)
 - Goodwill
- The Youth Work Experience has expanded from 3 employers to 7 in various parts of the county. The objective is to fill the need for county youth participants to earn credentials and move forward with their skills to gain full time employment. Stipends are provided to the youth participants.



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- Under Eric Romolini’s leadership, the Fiscal Division has significantly updated the formats of fiscal reports and modernized methods of providing its reports to the Systems Performance Committee and the State.
- The MIS Division has received multiple NGOs from the DOL. Laurie McGuire and MIS staff processed and entered the following into the AOSOS system:
 - Pathways to Recovery (an Opiate grant)
 - SNAP - Skills, Training, Employment, Program to Success (STEPS)
 - Judiciary Opportunities for Building Success
 - Bridges to Employing Youth
 - NJ Youth Corps
 - State On the Job Training Programs
 - Trade Adjustment Act
 - Opportunity Partnership
- South Jersey Transportation Authority continues to provide the TANF shuttle service to customers for access to the Board of Social Services, the One-Stop and Employment Services, which are centralized to the Woodcrest location.

CLOSING REMARKS/ADJOURNMENT

Carl thanked everyone in attendance for their work on behalf of the people of Camden County and wished everyone happy holidays.

ADJOURNMENT

Carl asked for a motion to adjourn the meeting. Motion was made by Frank Cirii, seconded by Gregg DeBaere. By a majority vote to the affirmative the motion was carried, and the meeting adjourned at 10:27 AM.

The next Quarterly Board Meeting will be on March 20, 2023, at 9:00 AM via Zoom.

Submitted by:
Debra Vaughn
Administrative Assistant to the Executive Director