



Supporting the Development and Retention of a World Class Workforce

Jeffrey S. Swartz, Executive Director

Matthew Verney, Board Chair

LITERACY COMMITTEE
MEETING MINUTES
TUESDAY, MAY 3, 2022
ZOOM MEETING

ATTENDANCE

COMMITTEE INFORMATION AND ATTENDANCE									
NAME	ORGANIZATION	TRUSTEE MEMBER	7-Dec-21	4-Jan-22	1-Feb-22	1-Mar-22	5-Apr-22	7-May-22	
Brahl, Ken CHAIR	Ravitz Family ShopRites	X	X	X	X	X	X	X	X
Beach, Patti	Goodwill				X	X	X	X	
Chisolm, Victoria	Literacy Volunteers of America								
Cirii, Frank	Camden County One Stop	X	X	X			X	X	
Dann, Carol	HopeWorks Camden		X		X		X		
Daunoras, Heidi	Pine Hill School District		X		X	X	X	X	
Druce, Jennifer	Camden County Library								
Egrie, Gabrielle	Watermark Communities								X
Fithian, Danielle	Goodwill				X				
Fugee, Antoinette	Center for Family Services, Inc.			X					
Hill, Lauren Dr.	Camden County College			X	X	X	X	X	X
Kalitan, Marlyn Vice Chair	Kalitan Consulting	X	X	X	X	X	X	X	X
Knopf, Dick	Marketing Professional Services		X	X	X			X	X
Mauro, Jennifer	Goodwill								X
McKelvey, Christopher	Councilman, Clementon Borough				X	X	X	X	X
Mitchell, Danielle	RobinsNest Inc								
Norman, Tahja	Orchards Family Success Center								X
Rutzler, Eugene	Literacy Needs Assessment Intern							X	X
Sinclair, Nidia	Camden County One-Stop								X
Soira, Lizette	Orchards Family Success Center				X	X			
Strobl, Holly	Councilwoman, Clementon Borough								
Young, Jennifer	Verizon		X	X	X	X	X	X	X
Levitt, Alex	WDB		X	X	X	X	X	X	X
Swartz, Jeffrey S.	WDB		X	X	X	X	X	X	X
Vaughn, Debra	WDB				X	X			X

WELCOME

Ken Brahl, Chair, greeted the attendees and asked everyone to introduce themselves before calling the meeting to order at 8:30am. Ken asked for a motion to approve the minutes for the May 3, 2022, meeting. Heidi Daunoras made the motion, and the motion was seconded by Dr. Lauren Hill. By unanimous vote to the affirmative, the motion carried, and the minutes were approved.

FRANK CIRII - ONE-STOP & LEARNING LINK UPDATES

- Frank mentioned that UI has been running smoothly. Only one incident has occurred at the One-Stop, but it was investigated by the Sheriff's department and State police. No further action was required.
- Currently, the One-Stop is averaging 65 UI appointments a day.
- Frank is continuing to implement GED and HI-SET testing in the Learning Link. The State required additional cameras for the testing site.
- The One-Stop is in process with Scott Stetzer, Systems Administrator, to have programs installed and training provided to run the HI-SET testing.
- Estimated time to get the program up and running is 60 days.
- Frank is continuing to work with the State to extend TANF/SNAP grants to obtain Chromebooks.

- The Chromebooks will be essential in upskilling the youth.
- Frank mentioned all Camden County Libraries offer a rented Chromebook for up to 4 weeks.
- Chromebooks will not have access to Microsoft Office Suite.
- Frank stated this is a pilot program with the Chromebooks and the program will be adjusted where needed.

LITERACY NEEDS ASSESSMENT

Eugene Rutzler, Literacy Needs Assessment Intern, provided an update on his reports for the 2022 Literacy Needs Assessment.

- With the information collected so far, he has constructed several bar graphs and charts. He still needs to add some poverty percentages.
- Eugene asked the committee to review the school lists he provided to confirm additional numbers/percentages.
- Ken is happy with the work being done. He suggested Eugene seek additional Census information, particularly seeing increases in school graduation information in Pennsauken, NJ.

CLEMENTON YOUTH JOB FAIR

- The Youth Job Fair will be held on Wednesday, May 4, 2022,
- With the assistance of Christopher McKelvey, Clementon Councilman, the job fair will be at the Clementon Fire Hall from 3:00pm to 6:00pm.
- Information on services for training and literacy services will be available and the job fair will focus on employment for youth ages 16 to 21.
- Flyers providing information have been distributed to high school guidance counselors and employers for participation interest.
- 14-16 employers indicated they would be present at the job fair.
- Yard signs were purchased to advertise the event.

COMMITTEE UPDATES

- Dick Knopf asked if there was any literacy plans in place for Ukrainian refugees.
 - Victoria Chisholm, Literacy Volunteers of America, said there has not been a lot of refugees seeking literacy assistance.
 - Victoria has talked to different agencies that are assisting in resettling any refugees.
 - Jennifer Mauro, Goodwill, indicated they are providing ESL training for those who need it.
- Jeff mentioned the Abilities Committee event, "PTSD in the Workplace" scheduled for Tuesday, June 7th from 8:30-12:30 at the Camden County Boathouse.
- The June meeting will focus on the Literacy Needs Assessment work with Eugene Rutzler.

ADJOURNMENT

Ken asked for a motion to adjourn the meeting. Heidi Daunouras made the motion, it was seconded by Dick Knopf. By unanimous vote to the affirmative, the motion carried, and the meeting adjourned at 9:37am.

NEXT MEETING: The next Literacy Committee Meeting is scheduled for **Tuesday, June 14, 2022, at 8:30am.** The WDB will send out meeting materials and Zoom conferencing information prior to the meeting.

Submitted by:

Alex Levitt, Administrative Assistant