



## WORKFORCE DEVELOPMENT BOARD

*Supporting the Development and Retention of a World Class Workforce*

*Robert Weil, Chair  
Jeffrey S. Swartz, Executive Director*

### QUARTERLY BOARD OF TRUSTEES MEETING MARCH 25, 2020 CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD

#### MEETING MINUTES

Due to the New Jersey State of Emergency and COVID 19 response efforts, it was the decision of the WDB and Robert (Bob) Weil, WDB Chair, to cancel the regular in-person Board of Trustees Meeting. All board business was conducted digitally by an electronic vote. An email notice was sent to all invitees and public notice of the meeting cancellation was posted the WDB Website and, in accordance the Sunshine Law, a notice was sent and published in the Courier Post.

#### BUSINESS MEETING

##### SUNSHINE LAW

In accordance with the Sunshine Law and the public's right to know, an emergency notice of the meeting cancellation was posted to the WDB Website and published in the Courier Post on Tuesday March 24, 2020.

##### APPROVAL OF DECEMBER 18TH, 2019 MEETING MINUTES

The minutes from the last quarterly meeting of December 18th, 2019, were sent electronically to the full Board of Trustees for review on Monday, March 23, 2020. An electronic vote, by the full board, unanimously approved the meeting minutes.

#### MOTIONS FOR APPROVAL

The following items were sent electronically to the full board for review and an electronic vote to approve on Monday, March 23, 2020.

Partner Memorandum of Understanding (MOU) with the following attachments;

- a. Camden County One-Stop Service Delivery Narrative & Matrix
- b. Camden County One-Stop Accessibility Report
- c. Camden County One-Stop Drug Policy
- d. Camden County WDB Infrastructure Funding Agreement (IFA) and Operating Budget

An electronic vote, by the full board, unanimously approved the documents for submission to the Camden County Board of Freeholders and the State Employment and Training Commission (SETC)

## WDB MISSION STATEMENT, AS STATED ON ALL REGULAR BOARD MEETING MINUTES

*To create the BEST customer driven delivery system for employment, training and education-related programs and services by providing strategic management, planning, implementation and evaluation in order to enhance the regions long term economic success for all citizens and organizations.*

- *To provide leadership in all workforce issues.*
- *To provide a holistic delivery of services.*
- *To continually improve the quality of services for all customers.*
- *To empower customers to make informed choices and take control of their careers.*
- *To provide and guarantee universal access to employment opportunities.*
- *To provide quality workers for all of the regions employers.*
- *To create partnerships and collaboration in the government, private and non-profit stakeholders.*

Submitted by,

*Kathleen Varallo*

Administrative Assistant