

On May 15, 2015, the Camden County WIB and Camden County released a Request for Proposals packet:

- 15-DHS-03 – Requesting ESL Training plus CWEP for Temporary Assistance for Needy Families.

Bidders Conference was held for the set of bid specifications on May 21, 2015.

Proposals were received at the WIB office on June 5, 2015. Only one (1) proposal was received. The WIB staff did an initial review to ensure all the requirements were met.

A review committee was appointed, consisting of Laurie Maguire and Marilyn Gonzalez (Camden County Resource Center); and Janice Bryant and Barbara Pape (Camden County One-Stop Fiscal). All committee members have been and remain intimately familiar with the need for these services, and all committee members determined that none were in any conflict or potential conflict of interest as defined the Local Government Ethics Law.

The specifications set forth various expectations of the County, and included evaluation criteria upon which the vendors knew they would be judged. These included program design criteria, management criteria, and cost criteria. The methodology included a point computation and was established so as to not unfairly or illegally discriminate against or exclude otherwise capable vendors.

The review team met, beginning on June 8, 2015, and did complete reviews of the proposal. The proposal was reviewed by team members, and the scores were averaged to produce a final proposal score.

\*\*The attached "Summary of Proposal Evaluation Scores" shows the vendors who submitted proposals for the requests for proposals and the scores.

We are recommending the following contract be awarded, contingent upon the receipt and insertion of NJ LWD WorkFirst allocations, sufficient for this purpose:

- **Camden County College** – To provide ESL Training plus CWEP to 37 TANF customers. (The initial award under the contract will be for \$18,000 to provide services to 9 customers.)  
Address: 200 North Broadway, Camden NJ 08102  
Contract Dates: July 1, 2015 through June 30, 2016  
Funding: \$74,000 Workfirst NJ funds  
Performance Benchmarks: per the RFP

### 15-DHS-03: Summary of Proposal Evaluation Scores

ESL+CWEP Camden County College	Max Available	Total Score #1	Total Score #2	Average Total Score	% of Available
Quality of Program Design	35	23	23	23	65.71%
Organizational Capacity	25	22	19	21	82.00%
Goals and Outcomes	25	14	20	17	68.00%
Budget Information	15	14	14	14	93.33%
<b>Total Proposal Score</b>	<b>100</b>	<b>73</b>	<b>76</b>	<b>75</b>	<b>74.50%</b>